**THOMAS JEFFERSON HIGH SCHOOL 2017 – 2018**

**MAT-055 PREP**

**INSTRUCTOR: Mrs. Christina Parra ROOM: 126**

**VOICEMAIL: 720 – 423 – 7132 EMAIL: christina\_parra@dpsk12.org**

**OFFICE HOURS:**

**Lunch Tues. and Thurs. (11:40 -12:00), After school Weds (2:14-2:55), Other times by appointment**

**Course Overview**

Pre-Calculus Integrated is a concurrent enrollment preparedness class designed to prepare students for the concurrent enrollment class that students will be attending during the spring semester. Students will be working through a variety of topics throughout the semester to better prepare them for the content they will be working with during spring semester.

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| **Required Materials (for daily use in the class)** |
| * One 2” binder * One package of index dividers (5 – tab) * One package ¼ “ graph paper * One pencil pouch * Two packages of loose leaf paper * Pink eraser * Pencils and extra lead (if mechanical pencil) * Pack of highlighters (different colors) * Your own scientific calculator or graphing calculator (**NO CELL PHONES ALLOWED**) * One ream of colored computer paper (white) – if possible   A note on materials: It is your responsibility to come to class prepared. If you are having trouble providing these materials please see me. I will not be providing these materials for you so please make sure to always have your notebooks and pencils at a minimum. |

**Classroom Procedures:**

* Come to class prepared: in dress code, wearing your I.D., and with required materials
* Keep all electronic devices OFF and OUT OF SIGHT. If I see it we will confiscate it (unless we are using them as a class for class activities)
* Complete all assignments on time and in pencil
* Have an open mind and be ready to have fun while learning math
* You must SHOW ALL WORK on all assignments

**Classroom Community and Procedures:**

Much of the learning that takes place in this class will be from your peers, rather than from me. You need to take responsibility for sharing your thinking during class time, and for listening to, and learning from, the thinking of your classmates. Keep in mind that mistakes are opportunities for learning, we all make mistakes and we must use mistakes for deepening understanding. Please be respectful of your peers who make mistakes.

In order to create the kind of environment where everyone feels valued, safe and able to take risks, there are community agreements that each of us must fulfill every day

**Be Respectful Be Prepared Be Engaged**

* For your classmates \* On time with all materials \*Participate in class discussions
* For your teacher \* Put in your best effort every day \* Ask questions
* For your classroom \* Wearing your I.D. \* Work together
* For yourself \* Planners

**Absences:**

You are responsible for checking my wiki-page for any notes or assignments missed due to absence; if you are absent, you will have the number of days absent +1 more day to get the work in. With that being said it is essential that you are in class every day!! (See the Thomas Jefferson handbook for policy)

**Portfolio Expectations**

Throughout the course of this semester you will be accumulating many different worksheets as well as taking many notes. In order to ensure all of these documents are easily accessible, we are going to keep a portfolio of all of the work you complete during this semester. That is the purpose of your binder.

**Clickers and Calculators:**

Each student will be assigned a clicker, which you will be responsible for. If it is broken or damaged it will be your responsibility to replace it. A clicker costs $50. I will not provide calculators so it is your responsibility to obtain one.

**Grading Scale:**

A (100 %– 90%) B (89% - 80%) C (79% - 70%) D (69% - 60%) F (50% - 0%)

**Grade Breakdown**

* 15% Attendance
* 20% Homework Assignments
* 10% Quizzes
* 25% Exams
* 30% Mandatory Comprehensive Final

**Grades:**

During my office hours I will help you with concepts from class that you are struggling with. I will also allow you to re-take tests/quizzes if you have all the work done for the chapter you are re-testing on. I will not, however, look up your grades for you. You must get onto Infinite Campus to check your grade, and then you can come discuss it with me. It is important for you to advocate for yourself and use your resources.

**Tests and Quizzes**: Individual and group assessments will be a regular part of the class. Assessments can be written tests, quizzes, EXIT slips and/or technology assessments. Studying and preparing for assessments is necessary at this college-prep level. Prepare for assessments using your textbook, notes, classwork and homework. Find a study partner to study with to prepare for assessments.

**Retakes and Missing Assessments:** Missing/Re-Take tests can **ONLY** be completed during lunch hours or office hours. **ONE Test RE-TAKE per test** is allowed and must follow **Test Re-Take Error Analysis guidelines**. Highest grade of two tests will be recorded grade. Re-takes are NOT allowed on semester finals. If you are caught with a cell phone during a test or quiz and are caught cheating/talking, you forfeit the chance to do a re-take on that assignment and you will earn an **F**, behavior referral and parent conference.

**Homework /Homework Quizzes**

Homework is due on Fridays unless otherwise stated. I will not accept late homework unless you were absent the day it was due and your parents have excused that absence. Homework is an essential component of learning mathematics. Practicing skills is necessary in order to achieve mastery in any academic area, especially math. Homework will be reviewed, presented and discussed at every class meeting. Homework will be graded based on Homework Quizzes, given weekly. Students will be allowed to use completed homework as a resource on quiz day. Homework quizzes can only be made up during tutoring, and must be accompanied by COMPLETE homework assignments for the week. No make-up quizzes allowed after mid-term and end of 6-weeks.

**YOU ARE ACCOUNTABLE FOR ALL WORK ASSIGNED IN CLASS AND OUTSIDE OF CLASS. THIS WORK PREPARES YOU FOR QUIZZES AND TESTS AND ALL UNITS FOR MAT 055 PREP.**

**Extra work will not be assigned for individual students wishing to raise their grade, so please do not wait until the end of a term or semester to come in for help or to raise your grade!**

As we begin our year together, I look forward to working with you. I have high expectations for each one of my students and I will do all I can to ensure the success of you. Please do not hesitate to contact me if you have any questions or concerns via email or phone during my office hours listed above. Again, I look forward to our journey together.

***Academic and Behavior Agreement***

***Parents / Guardians and students,***

***Please review all academic, attendance/tardy and behavior policies in the course syllabus and the Thomas Jefferson High School Student Handbook. All policies are school-wide policies and will be enforced in Ms. Starbuck’s classroom. Please adhere to the Behavior, and particularly the Electronics Policy stated in the student handbook. Please feel free to call with any questions or concerns.***

***Have a great year! I hope to see you …***

***Wednesday September 6th. – Back to School Night! 5 - 7 pm***

Comments or concerns:

**I have read and discussed the Thomas Jefferson High School Student Handbook and the expectations for**

**MAT 055 PREP and student academic, attendance and behavior expectations with my student.**

Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_

(Please PRINT)

Parent/guardian phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (primary)

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Parent/guardian email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

It is best to contact me by  phone or  email. (Please circle one)

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**Christina Parra / Room 126**

**Thomas Jefferson High School Mathematics**

**720-423-7132**

[**christina\_parra@dpsk12.org**](mailto:dana_starbuck@dpsk12.org)

<http://tj-parra.wikispaces.com/>

**Math tutoring:** Monday,Tuesday and Thursday, 3:00-4:00 pm., Library; Wednesday 2:15-3:00 pm., Room 126  
**BACK TO SCHOOL NIGHT!:** Wednesday September 6

**Parent Teacher Conferences**: Fall and Spring semester dates TBA.